



FIRST TOA PAYOH PRIMARY SCHOOL
7 LOR 8 TOA PAYOH
SINGAPORE 319252
TEL: 6256 7822 FAX: 6256 1102
Website address : <http://www.firsttoapayohpri.moe.edu.sg>
Email address : ftpps@moe.edu.sg

School Notification: 212/2024

1 November 2024

MEMO 10 of 2024

Dear Parents/Guardians,

As we approach the final weeks of the 2024 academic year, we are reaching out with some important information.

Firstly, with the school holidays just around the corner, we kindly ask that you ensure your contact details are up to date in our records. This is especially important for reaching you in case of any emergencies. If there have been any changes to your address or phone numbers, do inform your child's Form Teacher or the General Office by next week.

Next, we would like to extend our heartfelt gratitude to each of you for your partnership, trust and support. This year has been a journey marked by many changes and refinements, and we are deeply grateful for the grace and support you have shown throughout. Your understanding and encouragement throughout are very much appreciated. To our dedicated Parent Support Group members, thank you for your time, energy and unwavering support. Your presence has brought much joy to our students, and we look forward to more interesting collaborations with you in the coming year.

As we head into the year-end break, we would like to encourage you to inspire your children to read widely and often. Reading extensively not only strengthens language and comprehension skills but also broadens their perspectives and fuels their imagination. A good book can be a source of relaxation and adventure, providing countless benefits that extend well beyond the classroom. Let's make reading a part of their holiday journey, fostering a lifelong love for learning.

Finally, a special mention goes to our graduating cohort as they prepare to embark on their secondary school journey. It is such a joy to see how many have grown into responsible and thoughtful individuals, ready to embrace the next stage of their educational journey. We are incredibly proud of their progress and wish them every joy and success in all that they do. We look forward to hearing about their future accomplishments. No matter where their paths may lead, they will always remain close to our hearts.

May 2025 bring you happiness and fulfilment.

We look forward to receiving your children back in school on **3 January 2025**.

1. Achievement, Affirmation and Appreciation

We would like to take this opportunity to congratulate the following staff for their outstanding achievements:

Award / Recognition	Name of Staff
Distinguished Chinese Language Teacher Award 2024 (This award recognizes exceptional CL teachers who inspire students through innovative methods, excelling in teaching both language and culture.)	Mdm Han Heng Ee Adelyn
Associate of Academy of Singapore Teachers Award (AST) 2024 (Facilitator of Workshops)	Mdm Fikir Amin Binti Md Said
Associate of AST Award 2024 (Innovator)	Mrs Maybelline See
MOE Service Excellence Award 2024 (Gold)	Ms Lee Jo-Anne Mrs Pearly Goh Mdm Sng Sin Lim Ms Saleha Ahmadi Binte Mirza Ms Zafirah Binte Abdullah
MOE Service Excellence Award 2024 (Silver)	Mdm Abdul Azeez Noorunisa Mdm Balaraman Deepa Ms Diana Binte Mohamed Mazlan Mdm Lim Ming Yuek Shirley Mdm Lim Tiew Ling

2. Citizenship and Character Education

For November, the 'Value of the Month' is **Love**. Our foci are as follows:

Habit 7: Sharpen The Saw: I take time to find meaningful ways to help people.

Habit 7: Sharpen The Saw: I spend time with family and friends.

We encourage our students to practise the 5 Love Languages through Values In Action (VIA). Through VIA, students are involved in meaningful authentic experiences which provide the opportunity for them to develop social emotional skills to be concerned citizens and active contributors. Learning experiences for VIA are designed in the following ways:

Everyday responsibilities	Activities/Projects
<ul style="list-style-type: none"> Let's Clean Up! – Sparkling Classroom and Sparkling Canteen Termly recycling drives 	<ul style="list-style-type: none"> Home Helper Programme Gift of Love Project Project Buddy Clean Happy Sparkling Toilets

	<ul style="list-style-type: none">• Working with community partners and organisations to support their needs
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Please refer to [Annex A-1](#) for pictures on VIA.

3. Admin Day – Mon, 4 November 2024

The school has scheduled Monday, 4 November 2024 to be an Administrative Day for teachers to process students' results. Please be informed that all students need not report to school on that day. The Student Care Centre will operate full day from 7.30am to 7.00pm on that day.

4. Travel Declaration for Year-End Holiday

To ensure that schools continue to be a healthy and safe environment for all, we require parents/guardians to make a **travel declaration for your child/ward if he/she will be travelling** for the holidays.

To make a travel declaration for your child/ward via Parents' Gateway (PG), go to [SERVICE > DECLARE TRAVELS].

- Please declare your child/ward's travel plan(s), indicating both the country and city of travel, and any city of transit, by **Wednesday, 13 November 2024**. Only one parent is required to make the declaration.

If your child/ward is **not travelling** during the holidays, **no action is required**.

When planning your travel, please refer to <https://www.ica.gov.sg/enter-transit-depart> for more information and updates. **If there is a change in travel plan(s) after declaration, please submit a new travel declaration via PG if there is a change in travel destination; or inform the school if the travel plan(s) are cancelled.**

Thank you for your partnership and support to keep our school safe.

5. Affirmation Ceremony – Thurs, 14 November 2024 and Fri, 15 November 2024

The school's annual Affirmation Ceremony will be held on the following dates:

- Thursday, 14 November 2024 (Primary 1 and Primary 2 recipients)
- Friday, 15 November 2024 (Primary 3 to Primary 6 recipients)

For the ceremony on Friday 15 November 2024, only award-recipients and students involved in the Affirmation Ceremony need to be present on that day and they must be in school uniform. A Parents Gateway notification will be issued to students attending the event nearer the date.

A summary is given in the table below:

Date	Award Recipients	Remarks
Thursday, 14 November 2024	Primary 1 and Primary 2	School functions as normal for all levels
Friday, 15 November 2024	Primary 3 to Primary 6	The following students will be involved: <ul style="list-style-type: none"> - All P6 students - Award-recipients from P3 to P6 - Students involved in performances and official duties <p>Note: P1 to P5 students need not report to school</p>

6. Staff Lunch – Mon, 18 November 2024

Please note that the General Office will be closed from 10.00am on this day due to our annual staff lunch.

7. Important Dates and Information for 2024 Primary 6 Students

Parents are advised to take note of the tentative dates for the release of PSLE results, submission of secondary school choices and the reporting schedule for students to their posted secondary schools.

The tentative information is extracted from MOE's website for your reference: <https://www.moe.gov.sg/secondary/s1-posting/>

Key Event		Tentative Date(s)
Release of PSLE Results		Tentatively between Wednesday, 20 November and Friday, 22 November 2024 (both dates inclusive).
Submission of options	a. via S1 Internet System	<ul style="list-style-type: none"> • 7 calendar days, starting at 11.30 am on the day of release of PSLE results. • The system will be available 24 hours a day throughout the submission period. It will open at 11:30 am on the first day and close at 3:00 pm on the last day of the submission period. • You can only make 3 amendments using the S1 Internet System during the school choice submission period.
	b. Via Primary Schools	<ul style="list-style-type: none"> • 5 working days, starting from the release of PSLE results. • 11.30am to 3pm on the first day; and 9am to 3pm from the second to the last day of the submission period.
Release of S1 Posting Results		Tentatively between Wednesday, 18 December 2024 and Friday, 20 December 2024 via online, SMS, and through your child's primary school.

Reporting to their posted secondary schools for registration	<p>Different schools have different instructions for their new students. You can check the school's website to find the information to help prepare your child for the new school term:</p> <ul style="list-style-type: none"> • Reporting details when school reopens in January. • Familiarisation activities. • Purchase of new uniforms and textbooks. Your child should report to the posted secondary school when school reopens in January, even if you intend to appeal for a school transfer.
Useful resources for Choosing a Secondary School	<p>Find up-to-date information about the S1 posting process on the MOE website. Use the SchoolFinder website to search and shortlist schools using easy-to-use filters such as location, CCAs, subjects and PSLE score range.</p> <p>With the availability and easy access to online information about the S1 posting process and secondary schools, MOE will not be printing the information booklet on secondary schools from 2022.</p> <p>SchoolFinder Website: https://www.moe.gov.sg/schoolfinder/</p>

More information will be released closer to the date.

8. Sales of Textbooks and Uniforms during School Holiday

All parents / guardians are strongly encouraged to purchase textbooks and uniforms online to avoid having to wait in long queues. The items will be made available from 20 November 2023.

- School Textbooks : www.thecontinental.sg/ftpps
- School Uniforms : www.beauvoix.com.sg

Delivery

Please note that delivery charges apply for delivery of textbooks and uniforms. Kindly refer to the vendors' websites for more details.

Self-Collection / On-Site Purchase

You may purchase your child/ ward's textbooks and uniforms online and book for an appointment to self-collect the items from the school. Alternatively, you may also walk-in to purchase textbooks and uniforms for your child/ ward. Our vendors' operating hour during the school holiday is as shown in the tabulation below.

Date	Operating Hours	Remarks	Location
Mon, 2 Dec 2024	9am to 3pm	For Walk-ins (P1 to P3)	School Canteen
Tues, 3 Dec 2024		For Walk-ins (P4 to P6)	
Wed, 4 Dec 2024		For Walk-ins (All Levels)	

Mon, 16 Dec 2024		For Walk-ins (All Levels)	
Tues, 17 Dec 2024		For Walk-ins (All Levels)	
Wed, 18 Dec 2024		For Walk-ins (All Levels)	
Fri, 20 Dec 2024		For Walk-ins (All Levels)	
Fri, 27 Dec 2024		For Walk-ins (All Levels)	

9. Donation of used school uniform and PE attire

If your child/ward has outgrown their school uniform and PE attire, we would appreciate it if you could donate them to the school if they are in good condition. To ensure that the donated items are ready for use, it would be helpful if the uniforms/PE attires are washed and ironed before being handed to the staff in the General Office. Your contribution will greatly benefit those in need and promote a sense of community and shared responsibility. The donated uniforms/PE attires will also come in handy in the event of inclement weather where our students may be caught in the rain and need a change of clothes. Thank you for your generosity and commitment to making a positive impact in our school.

10. Open for Nomination! – President’s Award for Teachers 2025 and Outstanding Youth in Education 2025

The **President’s Award for Teachers (PAT)** recognizes experienced educators who are role models for the teaching profession. These educators constantly adopt innovative approaches in their lessons and are lifelong learners and mentors to their peers. They embody deep passion for teaching and inspire their students and peers through their words and deeds.

The **Outstanding Youth in Education Award (OYEA)** recognizes young teachers, aged 35 and below, who are inspiring role models for the teaching profession. These teachers embody youthful idealism, energy, and enthusiasm, inspiring both their students and peers through their words and deeds.

Nominations for PAT 2025 and OYEA 2025 are now open until 10 January 2025. Let’s show our appreciation by nominating those teachers who have made an impact in your child’s life. Your nomination will surely uplift and encourage them. It takes only 5 minutes of your time.

Nominations for both awards can be submitted online (<https://go.gov.sg/pat2025> and <https://go.gov.sg/oyea2025>).

11. First Day of School Reporting

Please be informed that only P1 and K1 students will report to school on **Thursday, 2 January 2025**. Our Student Care Centre will be open from 7.30am to 7.00pm for enrolled P2 to P6 students.

We will welcome all students back to school on **Friday, 3 January 2025**.

12. 2025 Start It Right Programme – Thurs, 2 January 2025 to Tues 7 January 2025

To support our students in their transition to the next level of studies, we have set aside 2 Jan to 7 Jan 2025 for our Start It Right (SIR) Programme. The programme aims to establish a foundation for positive student-student and teacher-student relationships through setting expectations and providing opportunities for interaction through hands-on activities and games. We strive to provide support for a smooth transition for each student to the start of a new school year.

13. School's Facebook and Instagram

We are excited to share that our school now has an official presence on Facebook (<https://go.gov.sg/ftppsfb>) and Instagram (<https://go.gov.sg/ftppsig>). We invite you to follow us on these platforms for the latest highlights and glimpses into school life. This will be a great way to stay connected and celebrate the achievements of our staff and students throughout the year.

14. School Activities (1 November 2024 to 3 January 2025)

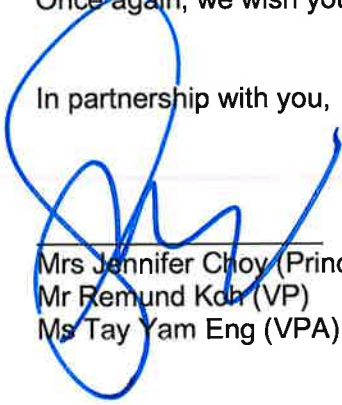
The school will provide further details as necessary closer to the date, otherwise the schedule below serves as a notification.

Date	Activities	Levels & Classes Involved	Attachment/ Reply Slips
Mon, 4 November 2024	Admin Day for results processing – All students need not report to school	All	
Wed, 13 November 2024	P6 Graduation Lunch	P6	
Thurs, 14 November 2024	Affirmation Ceremony	P1 and P2	<i>Students will be notified closer to the date</i>
	Primary 1 Orientation (PM - Online)	Parents of P1/2025 Students (via Webinar)	
Fri, 15 November 2024	Affirmation Ceremony - P1 to P5 students need not report to school	Award recipients, invited guests and all P6 students	<i>Students will be notified closer to the date</i>
	MK Orientation (1.30pm to 3.30pm)	Parents of K1/ 2025 Students	
	Eat With Your family Day	General Office will close at 4.30pm	

Mon, 18 November 2024 to Tues, 31 December 2024	School Holiday	All	
Wed, 1 January 2025	Public Holiday – New Year	All	
Thurs, 2 January 2024	First Day of School Reporting for the new P1 students P2 to P6 students (2025) need not report to school	P1 (2025)	
Fri, 3 January 2025	First Day of School Reporting for P2 to P6 students	P1 to P6 (2025)	
Thurs, 2 January 2025 to Tues, 7 January 2025	Start It Right (SIR) Programme	All	

Once again, we wish you a restful and joyful time with loved ones this holiday.

In partnership with you,



Mrs Jennifer Choy (Principal)
Mr Remund Koh (VP)
Ms Tay Yam Eng (VPA)